



“Internazionalizzazione dei Corsi di Studio” Program

“STUDY IN NAPLES”

CALL FOR APPLICANTS-SCOLARSHIP PROGRAMME A.Y. 2017/18

Art. 1 - Announcement

The **University of Naples Federico II (UNINA)** is pleased to invite applicants for its scholarship programme for the **academic year 2017/2018**. Scholarship recipients must be enrolled in an international degree course offered by UNINA for the a.y. 2017/2018. Selection is for a total of **25 scholarships** for all the international degree courses (taught in English or leading to a double/joint degree with a foreign partner University) The degree courses include:

A. the following two-years Master degree (Laurea Magistrale/Master of Science), taught in English language:

1. **Biology and Ecology of the Marine Environment and Sustainable Use of Marine Resources** (<http://www.unina.it/-/12778326-biology-and-ecology-of-the-marine-environment>)
2. **Design for the Built Environment** (<http://www.diac.dbe.unina.it/>)
3. **Economics and Finance** (<http://www.dises.unina.it/home>)
4. **Industrial Bioengineering** (<http://bioengineering.unina.it/>)
5. **Mathematical Engineering** (<http://www.mathematical-engineering.unina.it/index.php/en/>)
6. **Structural and Geotechnical Engineering** (<http://www.strega.unina.it/>)
7. **International Relations** (<http://www.scienzepolitiche.unina.it/?p=490>),

B. the six-years Master degree course, taught in English language:

8. **Medicine and Surgery** (<http://www.medicina.unina.it/medicina/index.html>)

C. the following two-years Master degree (Laurea Magistrale/Master of Science/Double/Joint Degree) in collaboration with foreign partner Universities:

9. **Food Science and Technology** (in collaboration with An-Najah National University – Nablus – Palestine) (<http://www.dipartimentodiagricoltura.unina.it/>)
10. **Aerospace Engineering** (in collaboration with the École Nationale Supérieure de Mécanique et d'Aérotechnique – Poitiers (France) (<http://www.dii.unina.it/index.php/it/>)
11. **Mechanical Engineering for Design and Production** (in collaboration with the Institut Supérieur de Mécanique de Paris – Paris (France) (<http://www.dii.unina.it/index.php/it/>)
12. **Business Economics** (in collaboration with the Université Paris Est Créteil Val-de-Marne – Créteil Cedex (France) (<http://demi.dip.unina.it/>)

13. **Pharmacy** (in collaboration with the Universidad de Granada – Spain) (<http://farmacia.dip.unina.it/>)

D. the following 2nd level one-year Master degree courses:

14. **Comprehensive Approach to Contemporary Orthodontics** http://www.unina.it/-/13466069-ma_nsro_comprehensive-approach-to-contemporary-orthodontics
15. **Diritto delle collettività territoriali** (in collaboration with Université Grenoble Alpes – France) (http://www.unina.it/-/13040498-ma_giur_diritto-delle-collettivita-territoriali)

E. as well as the following five-years Master degree course with a certain number of courses taught in English language:

16. **Law** (<http://www.giurisprudenza.unina.it/en/>).

Application deadline is June 7th, 2017 at 1.00 pm (Italian Time).

PLEASE NOTE THAT HAVING A SCHOLARSHIP ASSIGNED DOES NOT MEAN THAT THE RECIPIENT IS AUTOMATICALLY ADMITTED TO THE DEGREE COURSE OF HIS/HER CHOICE. MORE SPECIFICALLY, SCHOLARSHIPS' RECIPIENTS MUST FOLLOW, IN ANY CASE, THE ADMISSION PROCEDURES OF THE CHOSEN DEGREE COURSE.

Art. 2 - Requirements for admission

All candidates possessing the following requirements can submit their application:

1. Foreign citizenship or Italian citizenship with the study title required for admission (i.e. secondary school diploma for degree course n. 8 or Bachelor degree or equivalent for degree course 1., 2., 3., 4., 5., 6., etc.) obtained abroad.
2. Certified English proficiency at least B1 level - under the Common European Framework of Reference for Languages (CEFR)

Art. 3 - Submission of application

The applications must be emailed to admissions@unina.it - together with the following documents in only one single *.pdf file:

1. **Application form** (see Annex 1);
2. **High School certificate or Bachelor degree certificate** issued by a competent office, translated into Italian (only if not issued by School/University directly in English, French or Spanish);
3. **Bachelor degree Transcript of Records** obtained abroad containing the list of the exams and their grades (only if degree certificate is written in a language different from Italian, English, French, Spanish, must attach to the submitted documentation an official translation of the degree certificate in one of the languages mentioned above, together with a legal declaration of local value by the Italian Embassy in the country where the degree certificate was obtained) or **Diploma Supplement (DS)** (only for EU citizens) issued by a competent office in English language, if available;
4. **Declaration of Value (DoV)** (only for non-EU citizen or for EU citizen who cannot provide DS) issued by the Italian Diplomatic Representative, related to the Bachelor

degree, if available. This document attests the validity of your degree and its correspondence to a first cycle degree, and allows you to pursue your studies in the second cycle. The Declaration of Value is issued by the Italian Diplomatic Representative in the country the educational system of your undergraduate diploma refers to;

5. **Educational CV and job experiences portfolio**, if available;
6. **Motivational letter** (one page, no more than 2.000 characters);
7. **Official English language** (Cambridge ESOL, PET/FCE, IELTS, ETS: TOEFL, etc.) or **teaching languages of the degree course chosen certificate** released by an internationally recognized language institution, referring to the Common European Framework of Reference for Languages;
8. **Passport scan**;
9. Any other **document** deemed useful to the selection.

Candidates are strongly recommended to submit early applications. On the application, it is necessary to indicate a postal address, an e-mail address and a phone number (preferably not only mobile), where the candidate will receive information about the selection procedure. Please communicate any change, if it occurs. The Administration will not be responsible of any inconvenience due to an incorrect address/phone number or a delay in providing any change of the contact details.

Please note that according to Italian Law false statements are punishable.

Art. 4 - Selection Committee

The Selection Committee will be formed by the members of the Federico II International Committee (CIA) integrated, if necessary, by a “Compagnia di San Paolo” representative.

Art. 5 - Assessment of qualifications

The selection is made on the basis of the following award criteria which will be individually assessed and given a score:

A. CAREER (cv, certificates, portfolio) up to 15 points	
1. Transcript of records of Bachelor or High School Diploma required for admission	- maximum +10 points
2. Master or other degrees	- maximum +2 points
3. Publications	- maximum +1 point
4. Other certificates and/or Portfolio:	- maximum +2 points:
<i>a. Reference Letters</i>	➤ <i>maximum 1 point</i>
<i>b. working certificates</i>	➤ <i>maximum 1 point</i>
5. Candidate's age at call deadline	Candidates older than 26 years old: -1
	Candidates older than 28 years old: -2

		Candidates older than 30 years old: -3
		Candidates older than 35 years old: -4
B. MOTIVATION LETTER: up to 8 points		
1. Motivation	-	maximum +2 points
2. Text Organization	-	maximum +2 points
3. Narrative skills	-	maximum +2 points
4. Writing	-	maximum +2 points
C. OFFICIAL LANGUAGE CERTIFICATION: up to 7 points		
1. B1 (English or Teaching Languages of the degree course chosen)	-	2 points
2. B2 (English or Teaching Languages of the degree course chosen)	-	3 points
3. C1 (English or Teaching Languages of the degree course chosen)	-	4 points
4. C2 (English or Teaching Languages of the degree course chosen)	-	5 points
5. ≤ or equal B1 (Italian)	-	1 points
6. >B1 (Italian)	-	2 points

Art. 6 - Publication of the selection list

Candidates will be ranked according to their total score. The list of the candidates with their scores will be published on www.unina.it, www.coinor.unina.it and on each degree course websites from **19th June 2017**. This posting will represent official notification to the candidates.

If two candidates result having the same total score, the younger one will precede in the list.

Art. 7 - Tuition fees and scholarship

Tuition fees to Degree Courses, including accident insurance for attending students, are listed in the following table:

	Total amount	1st installment (to be paid within 31st October 2017)	2nd installment (to be paid within 31st March 2018)
Humanistic Faculty (if student is a NON-EU citizen)	Euros 345,00	Euros 216,00	Euros 129,00

Humanistic Faculty (if student is an EU citizen)	Euros 414,00	Euros 233,00	Euros 181,00
Scientific Faculty (if student is a NON-EU citizen)	Euros 412,00	Euros 231,00	Euros 181,00
Scientific Faculty (if student is an EU citizen)	Euros 478,00	Euros 255,00	Euros 223,00

Applicants must also pay € 140,00 for regional tax and a stamp of € 16,00.

Recipients of the scholarship will receive a **sum of Euros 2.764,98 per semester (Euros 5.529,96 per year)**, to partially cover their stay in Naples (**please note that local taxes are not included in this amount and tuition fees need to be paid separately**).

Payment will be made as follows:

- 50% (Euros 2.764,98) at the beginning of the first semester;
- 30% at the beginning of the second semester;
- 20% at the end of the year.

All fellows awardees are responsible for their own travel and health care provisions arrangements. They will receive assistance to find some suitable accommodation in Naples and with all bureaucratic procedures (permit of stay request, bank account opening, etc.) by the service provided by the University of Naples Federico II through the International Students Union (<http://www.unina.it/unina-international/student-mobility/erasmus#Accommodation>).

Art. 8 - What to do once you have obtained the scholarship

Candidates who have been selected for scholarships must:

1. send an acceptance letter within 10 days from candidates' merit list publication (see annex 2);
2. prepare documents for the enrollment:
 - documents at points n. 2, 3, 4 (only for not EU citizen) and 8 of the above art. 3;
 - admission request headed to the Rector (see annex 3)
 - stamp of € 16,00.

Please consider that Transcript of Records and Declaration of Value must be duly apostilled (only if the country where the diploma has been achieved is part of The Hague Convention abolishing requirement for legalization of foreign public documents). Apostilles authenticate the seals and signatures of officials on public documents, so that they can be recognized in foreign countries that are parties of the Convention.

Please visit <https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41> to view the list of countries that have signed the Convention and the authority in charge of Apostille. If your country is not part of the list, Transcript of Records and Declaration of Value must be legalized by the Italian Diplomatic representatives.

All the documents listed above must to be sent to admissions@[unina.it](mailto:admissions@unina.it).

In case of missing documentation, in accordance with the existing rules, Federico II University can deny the admission.

Moreover, admitted students MUST PERSONALLY contact the Italian Diplomatic Representative to provide them with the necessary documents and information. Not doing so could cause the rejection of your Visa.

Art. 9 - What to do once you have been admitted

Admitted candidates must submit to the Registration Office of the Degree Course they intend to enrol the following documentation necessary for enrollment:

- a. application form issued by Registration Office, and also available on the website https://www.unina.it/documents/11958/6412470/08_msg21.pdf ;
- b. two equal photos duly signed;
- c. one two-sided photocopy of a valid identity document (ID) (together with the original to be shown);
- d. fiscal code (to obtain tax code please contact International Students Union (<http://www.unina.it/unina-international/student-mobility/erasmus#Accommodation>. Please consider that to obtain it at least 48 h are required);
- e. receipt of payment of the first installment of the tuition fees and the regional tax as indicated in Article 7.

Art. 10 - What to do to obtain the scholarship

Once officially enrolled at a Degree Course at University Federico II, students must go to Coinor Office (located in Corso Umberto I, 48 – Naples – II Floor) to sign the contract.

To do this, students must provide:

- Enrollment certificate (completed of matriculation number);
- fiscal code
- Bank account details (IBAN number, swift code, etc.)
- Copy of passport.

Art 11 - Deferment of rules

Candidates who will not comply with all the rules of this call will have no right to take part in the selection or enroll in the Degree course programs.

For any further information regarding the “Internationalization of Degree Course Project”, refer to the Web site www.coinor.unina.it

THE DIRECTOR OF COINOR
Prof. Luciano MAYOL
(firma omessa ex art.3 D.lgs. n.39/1993)

Napoli, 03 Maggio 2017

APPLICATION FORM**ANNEX N. 1**

(To be filled in block letters or typed)



To the Rector of University of Naples Federico II
Corso Umberto I
80133 – Naples - Italy

SUBJECT:

Public competition for Degree Course, 25 positions for admission to Degree
Course in _____ a. y. 2017/2018

The undersigned _____

*(indicate last name and name)***REQUEST TO**

to be admitted to take part in the public competition for the positions available for the degree course in
_____ for the academic year 2017/2018,
announced by the University of Naples Federico II, Naples ITALY.

Pursuant to Article 75 and 76 of the Italian Executive order D.P.R. 28 December 2000, No. 445, on the
understanding of the criminal liability that may arise from false statements or statements containing
untruthful data, will be the responsibility of:

1) PERSONAL DATALast Name Name Sex ☐ F ☐ MPlace of Birth Date of Birth Country Passport No **2) EDUCATIONAL BACKGROUND**

To own the following requirements:

a) Master degree

Name of the University:

Address of the University:

Type of studies:

Duration:

From (dd/mm/yyyy):

To (dd/mm/yyyy):

**Official duration of the programme
(in academic years):**

Grade obtained:

Title of degree:

Title of dissertation/project:

Results or grade:

Official language:

b) Bachelor Degree

Name of the University:

Address of the University:

Type of studies:

Duration:

From (dd/mm/yyyy):

To (dd/mm/yyyy):

**Official duration of the programme
(in academic years):**

Grade obtained:

Title of degree:

Title of dissertation/project:

Results or grade:

Official language:

c) High School Diploma

Name of the School:

Address of the School:

Type of studies:

Duration:

From (dd/mm/yyyy):

To (dd/mm/yyyy):

**Official duration of the programme
(in academic years):**

Grade obtained:

3) CONTACTS

Phone No (include International code)

Mobile No (include International code)

E-mail Address

Private address

(Changes in address should be immediately communicated)

Street name and number:

P.O. Box:

Zip code:

City:

Region:

Country:

4) ATTACHMENTS:

☐ High School certificate or Bachelor degree certificate

☐ Transcript of Records of first level degree obtained abroad containing the list of the exams and their grades

☐ DS

- ☐ DoV
- ☐ Educational CV and job experiences portfolio if available
- ☐ Motivational letter (one page, no more than 2.000 characters)
- ☐ Official English (Cambridge ESOL, PET/FCE, IELTS, ETS: TOEFL, etc.) and/or Italian and/or teaching language knowledge certificate released by an internationally recognized language institution, referring to the Common European Framework of Reference for Languages.
- ☐ Passport scan
- ☐ Other documents: _____

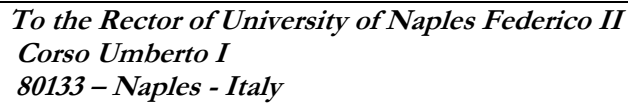
Candidates with foreign qualifications, only if degree certificate is written in a language different from Italian, English, French, Spanish, must attach to the submitted documentation an official translation of the degree certificate in one of the languages mentioned above, together with a legal declaration of local value by the Italian Embassy in the country where the degree certificate was obtained;

_____ on _____ **Signature:** _____
(Place) (date)

I, the undersigned, declare to be aware that, in accordance with the Italian privacy law 196/2003, all personal data herein provided will be used by University in order to complete the admission procedure and only for academic purpose.

_____ on _____ **Signature:** _____
(Place) (date)

To be filled in block letters or typed)



ACCEPTANCE LETTER

(indicate last name and name)

[illegible][illegible][illegible][illegible][illegible]

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for the academic a.y. 2017/2018 and to prepare all the documents to have the recognition of his title of study and complete the enrollment procedure

Signature_____

ANNEX N. 3*To be filled in block letters or typed)*

*To the Rector of University of Naples Federico II
Corso Umberto I
80133 – Naples - Italy*

SUBJECT:*Recognition of study title for University Federico II Enrollment*

The undersigned _____
(indicate last name and name)

PERSONAL DATALast Name

Name

Sex

Place of Birth

Date of Birth

Country

Passport No

REQUEST THAT HIS OWN STUDY TITLE

in _____

obtained to (University name) _____

Country _____ on ____/____/____

BE RECOGNIZED IN ORDER TO ENROL TO THE DEGREE COURSE IN

Please find enclosed:

1. High School certificate or Bachelor degree certificate

2. Transcript of Records of first level degree obtained abroad containing the list of the exams and their grades
3. DS or DoV
4. List of the courses contents
5. Fiscal Code
6. Passport copy
7. Stamp of € 16,00

In accordance with the existing rules, Federico II University can ask for other documents useful to evaluate the study background of the candidate.

*Date*_____

*Signature*_____